

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

Minutes of Meeting Thursday, March 1, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 368 (the "District") met in regular session, open to the public, at 6:30 p.m. on Thursday, March 1, 2018, at the District meeting place located inside the District, whereupon the roll was called of the members of the Board to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Consultants in attendance were: Mike Plunkett of Eagle Water Management, Inc. ("Operator"); Matthew Carpenter, P.E. and Kameron Pugh, E.I.T., of IDS Engineering Group ("IDS" or "Engineer"); Kaye Townley of Municipal Accounts and Consulting, L.P. ("MAC" or "Bookkeeper"); Sergeant Walton of the Harris County Precinct 4 Constable's Office ("HCCO"); Andrew Dunn and Josh Lugo of On-Site Protection, LLC (the "Security Coordinator"); and Tyler Scully, attorney, and Mirna Croon, paralegal, of Johnson Petrov LLP ("JP" or "Attorney").

The President called the meeting to order at 6:30 p.m. and in accordance with the notice posted pursuant to law, the following business was transacted:

I. **Order Declaring Unopposed Candidates Elected to Office and Canceling Election.** Upon motion by Director Lackey, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board approved the Order Declaring Unopposed Candidates Elected to Office and Canceling Election, a copy of which is attached hereto as Exhibit "A".

II. **Public Comment.** There was no public comment.

[Director Dunn entered the meeting.]

III. **General Business.**

A. **District's Website.** There were no matters to report.

B. **Pay Bills and Estimates.** There were no pay bills/estimates presented.

C. **Sales Revenue Inc. Report.** This matter was tabled.

D. **Discuss Law Enforcement Agreement with Harris County.** This matter was tabled until an executive session later in the meeting.

IV. **Operator's Report.** The President recognized Mr. Plunkett who presented to and reviewed with the Board the Operator's Report, a copy of which is attached hereto as Exhibit "B". Mr. Plunkett noted that the District had 94% accountability for the period from January 12, 2018 through February 14, 2018.

[Director Bishop entered the meeting.]

Mr. Plunkett reported that the District will start using ground water next week as the North Harris County Regional Water Authority will not be able to provide surface water to the District due to the scheduled repairs.

Mr. Plunkett next reviewed correspondence from M. Gallegos requesting a payment plan and a water bill adjustment due to a leak. Mr. Plunkett stated that in October 2017, an Eagle meter reader went to Mr. Gallegos' residence and informed him that he has a leak.

Next, Mr. Plunkett reviewed correspondence from S. Veak requesting a water bill adjustment for the high usage stating that his pipe burst during the snow day. The pipe has been repaired. Mr. Plunkett recommended the Board adjust the water bill to the base rate.

Mr. Plunkett then reviewed with the Board the Termination List, a copy of which is attached to the Operator's Report, and affirmed that all Customers on the list were at least sixty (60) days past due and had been notified in writing of their right to attend this meeting to address the Board.

Upon motion by Director Cook, seconded by Director Daniel, after full discussion and with all Directors present voting aye, the Board (i) authorized Eagle to adjust the water bill to the base rate for Mr. Gallegos for the period ending October 27, 2017, when the resident was notified of the leak; (ii) approved the payment plan for Mr. Gallegos; (iii) authorized Eagle to adjust the water bill to the base rate for Mr. Veak; (iv) authorized termination of service to customers listed on the Termination List, in accordance with provisions of the District's Rate Order; and (v) approved the Operator's Report as presented.

V. **Engineer's Report.** Mr. Pugh presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as Exhibit "C".

A. **Northern Point Drainage.** Mr. Pugh reported that the construction for the extreme event swales to serve Northern Point subdivision is underway. The contractor is awaiting CenterPoint Energy to lower a gas line in one of the swale locations. Once the gas line is lowered, the contractor will finish the swales within the District property.

B. **Hufsmith-Kohrville Improvements.** Mr. Pugh stated IDS is awaiting construction plans from Harris County. Once the plans are received, IDS will review and send comments to Harris County's engineer. Mr. Carpenter stated that IDS will meet with the Engineer for Harris County on March 19, 2018 to discuss Hufsmith-Kohrville road expansion – segment 3.

- C. Operations Committee Meeting. The Operations Committee meeting has been scheduled for March 29, 2018.
- D. Water Quality Monitoring for Water Wells Nos. 2, 3, 4, 5, and 6. Mr. Pugh reported that the February 2018 laboratory test results for benzene, toluene, ethyl benzene, or xylene (BTEX) in Water Wells Nos. 2, 3, 4, 5, and 6 are non-detect.
- E. Water Plant Nos. 1 and 2. Mr. Pugh reported that an orifice plate has been ordered to control flow between Water Plant No. 2 and Water Plant No. 1. EFS is completing the electrical modifications necessary to allow surface water to be transferred from Water Plant No. 2 to Water Plant No. 1.
- F. Water Plant ("WP") Ground Storage Tank Rehabilitation. The Contract was awarded to Pardalis Industrial Enterprises, Inc., in the amount of \$191,962. A preconstruction meeting was held February 5, 2018. A Notice to Proceed was issued February 19, 2018. The scheduled contract completion date is April 20, 2018.
- G. Sandy Stream Sewer Capacity Evaluation: Upsize required for Dungrove tract. There were no new matters to report.
- H. Lift Station ("LS") Panel Replacements. The electrical engineer is awaiting information necessary to complete design. IDS is working with some equipment vendors to find a suitable product for the panels.
- I. Wastewater Treatment Plant Rehabilitation. Mr. Pugh stated that the Board approved the proposal from Concrete Conservation, Inc. in the amount of \$24,161 for the coating of the lift station interior. IDS is coordinating execution of the contracts. Once the contracts are signed, IDS will schedule a preconstruction meeting.
- J. NorthPointe Center – Phase 2 (Santikos). The developer is planning to develop the 11.24 acre site, which would include three (3) restaurants and two (2) retail centers.
- K. 136-Acre Finger Tract. There were no matters to report.
- L. 9.6-acre Riverside Tract Potential Annexation. There are no additional updates.
- M. Hufsmith Heights tract. Mr. Carpenter reported on correspondence with a real estate agent representing a developer interested in purchasing a tract located southwest of Lacey/Hufsmith. The Developer would like to develop a multi-family development on the tract.

Next, upon motion by Director Daniel, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

VI. Developer's Report. There was no report.

VII. **Security System matters.** The President recognized Mr. Dunn who discussed the security system at Water Plant Nos. 1 and 2 and communications issues between Water Plant No. 1 and Water Well No. 3. Mr. Dunn explained that presently each site has an independent internet connection. The District currently pays approximately \$20,000 for internet services to serve all the sites. Mr. Dunn stated that one way to reduce the internet costs and provide better communication between the sites is to build two (2) towers which would link the sites. There would be no need for an internet service subscription and the return on investment would be about five (5) years. Mr. Dunn stated that a study will need to be performed to determine the tower heights. It was noted that the Board considered building towers in the past; however, at that time it was determined that such an option would not be feasible due to the high trees in the area. Discussion ensued and Mr. Dunn stated that more information will be provided to the Board regarding same.

Next, Mr. Lugo presented a proposal to replace 13 light fixtures with LED style lights at District facilities. A copy of the proposal is attached hereto as Exhibit "D".

Upon motion by Director Cook, seconded by Director Lackey, after full discussion and with Director Dunn abstaining, the Board approved the On-Site proposal to replace the light fixtures at District facilities at a cost of \$15,326.

VIII. **Executive Session.** Next, at 7:43 p.m., the President called an Executive Session, pursuant to Section 551.071 and Section 551.076 of the Open Meetings Act, to discuss security matters and matters of attorney-client privilege. Only the Board members, Mr. Dunn, Mr. Scully, and Ms. Croon were present during the executive session.

IX. **Regular Session.** Upon motion by Director Cook, seconded by Director Lackey, the Board reconvened the meeting in Regular Session at 8:07 p.m. No action was taken in the Executive Session.

X. **Attorney's Report.**

A. **Reimbursement Agreement with RW Development Company.** Mr. Scully presented to and reviewed with the Board the Reimbursement Agreement.

B. **Minutes of February 15, 2018.** Upon motion by Director Dunn, seconded by Director Cook, after full discussion and with all Directors present voting aye, the Board (i) approved the Reimbursement Agreement, as amended and subject to further legal revisions; and (ii) approved the minutes of the February 15, 2018 Board meeting, as amended.

XI. **Adjournment.** With no additional matters before the Board, the Board adjourned the meeting at 8:15 p.m.

Passed and approved this 15th day of march, 2018.


Secretary, Board of Directors

Exhibits:

- "A" Order Cancelling Election
- "B" Operator Report
- "C" Engineers Report
- "D" On-Site proposal



**P.O BOX 11750
SPRING, TEXAS 77391-1750
281-374-8989**

OPERATIONS REPORT

For

HARRIS COUNTY MUD #368

**MARCH 1, 2018
BOARD MEETING**

MONTHLY ACTIVITY REPORT
FOR
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT # 368

COLLECTIONS DATE RANGE: January 23, 2018 thru February 21, 2018

Water Collections:	\$ <u>71,179.37</u>
Sewer Collections:	<u>153,617.92</u>
NHCRWA Fees:	<u>72,624.64</u>
Security Service Fees	<u>14,600.00</u>
Late Letter Fees:	<u>3,340.09</u>
Penalties:	<u>5,558.09</u>
Deposits:	<u>7,000.00</u>
Transfer Fees:	<u>1,025.00</u>
Service Fees:	<u>20.00</u>
Miscellaneous:	<u>3,834.14</u>
Unapplied Payments/Overpayments:	<u>3,592.90</u>

TOTAL COLLECTIONS: **\$336,392.15**

CURRENT BILLING DUE FOR PERIOD ENDING February 14, 2018:

Water:	\$ <u>70,200.75</u>
Sewer:	<u>160,297.12</u>
NHCRWA Fees:	<u>76,472.38</u>
Security Service Fee:	<u>11,060.00</u>

TOTAL CURRENT BILLING: **\$318,030.25**

PREPARED BY: EAGLE WATER MANAGEMENT, INC.

**HARRIS COUNTY MUD #368
WATER ACCOUNTABILITY
MARCH 2018 MEETING**

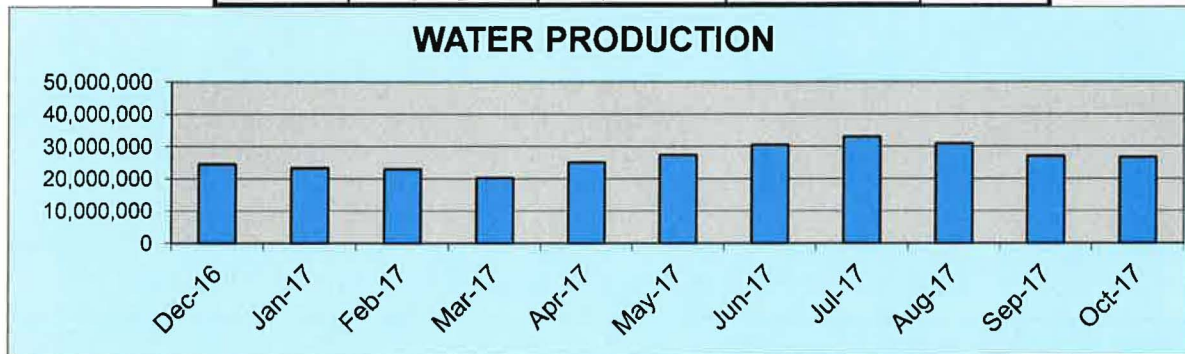
<u>Billing Period: January 12, 2017 thru February 14, 2018</u>	<u>GALLONS</u>	<u>GALLONS</u>
TOTAL WELL GALLONS PUMPED DURING BILLING CYCLE:	0	
RECEIVED FROM NHCRWA	<u>23,680,000</u>	
TOTAL GALLONS PUMPED:	23,680,000	
<u>WATER LOSSES</u>		<u>LOSS</u>
WASTE TREATMENT PLANT USAGE:		4,000
INTERCONNECT USAGE DELIVERED:		0
LINE FLUSHINGS:		0
FIRE HYDRANT FLUSHINGS:		864,000
UNAUTHORIZED CONSUMPTION: (Theft - estimate)		0
STORAGE TANK DRAINING/FLUSHING: (Overflow)		0
HYDROPNEUMATIC TANK REFILLS:		0
MAIN BREAKS: (Estimate)		0
SERVICE LINE LEAKS:		86,400
WATER MAIN FILLINGS:		0
FIRE HYDRANT METER RENTAL USAGE:		0
OTHER: BOV		8,800
TOTAL WATER LOSSES FOR BILLING CYCLE:		<u>963,200</u>
TOTAL NET GALLONS PUMPED:	<u>22,716,800</u>	
GALLONS BILLED FOR BILLING CYCLE:	<u>21,361,000</u>	
PUMP TO BILL PERCENTAGE FOR BILLING CYCLE:		<u>94.0%</u>
<u>ADDITIONAL INFORMATION:</u>		
<u>NUMBER OF CONNECTION ACCOUNTS</u>		
RESIDENTIAL	3,802	
COMMERCIAL	28	
APARTMENTS	0	
NON PROFIT	2	
BUILDERS	9	
IRRIGATION/OTHERS	43	
TOTAL NUMBER OF ACCOUNTS:	<u>3,879</u>	

EAGLE WATER MANAGEMENT, INC.

HARRIS COUNTY MUD #368

WATER PRODUCTION & ACCOUNTABILITY

MO/YR	PUMPED (MG)	BILLED (MG)	%	Four Month Average
Dec-16	24,444,000	22,359,000	91.5%	93.6%
Jan-17	23,296,000	21,801,000	93.6%	92.5%
Feb-17	22,875,000	22,797,000	99.7%	94.9%
Mar-17	20,238,500	20,224,000	99.9%	96.2%
Apr-17	24,966,500	24,288,000	97.3%	97.6%
May-17	27,337,500	25,772,000	94.3%	97.8%
Jun-17	30,446,060	30,361,000	99.7%	97.8%
Jul-17	32,934,250	32,703,000	99.3%	97.6%
Aug-17	30,917,570	30,979,000	100.2%	98.4%
Sep-17	26,959,000	28,315,000	105.0%	101.1%
Oct-17	26,612,600	26,029,000	97.8%	100.6%
Nov-17	25,872,000	26,201,000	101.3%	101.1%
Dec-17	24,133,000	23,080,000	95.6%	99.9%
Jan-18	20,802,000	21,259,000	102.2%	99.2%
Feb-18	22,716,800	21,361,000	94.03%	98.3%



HARRIS COUNTY MUD #368

WATER PLANT
MONTHLY FACILITY REPORT

MONTH OF FEBRUARY 2018

<u>WELL #2 PUMPAGE</u>	<u>CURRENT</u>	<u>LAST MONTH</u>
Average Daily	<u>11,000 gallons</u>	<u>1,000 gallons</u>
Maximum Daily	<u>295,000 gallons</u>	<u>16,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
TOTAL	<u>295,000 gallons</u>	<u>16,000 gallons</u>
<u>WELL #3 PUMPAGE</u>	<u>CURRENT</u>	<u>LAST MONTH</u>
Average Daily	<u>2,000 gallons</u>	<u>1,000 gallons</u>
Maximum Daily	<u>67,000 gallons</u>	<u>34,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
TOTAL	<u>67,000 gallons</u>	<u>34,000 gallons</u>
<u>WELL #4 PUMPAGE</u>	<u>CURRENT</u>	<u>LAST MONTH</u>
Average Daily	<u>5,000 gallons</u>	<u>2,000 gallons</u>
Maximum Daily	<u>136,000 gallons</u>	<u>75,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
TOTAL	<u>147,000 gallons</u>	<u>75,000 gallons</u>
<u>WELL #5 PUMPAGE</u>	<u>CURRENT</u>	<u>LAST MONTH</u>
Average Daily	<u>700 gallons</u>	<u>1,000 gallons</u>
Maximum Daily	<u>2,000 gallons</u>	<u>26,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
TOTAL	<u>2,000 gallons</u>	<u>26,000 gallons</u>
<u>WELL #6 PUMPAGE</u>	<u>CURRENT</u>	<u>LAST MONTH</u>
Average Daily	<u>500 gallons</u>	<u>2,000 gallons</u>
Maximum Daily	<u>15,000 gallons</u>	<u>66,000 gallons</u>
Minimum Daily	<u>0 gallons</u>	<u>0 gallons</u>
TOTAL	<u>15,000 gallons</u>	<u>66,000 gallons</u>
TOTAL PUMPAGE FROM WELLS	526,000 gallons	217,000 gallons
TOTAL RECEIVED FROM NHCRWA	19,751,000 gallons	22,346,000 gallons
TOTAL COMBINED PRODUCTION	20,277,000 gallons	22,563,000 gallons
PERCENTAGE SURFACE WATER	97.41%	99.04%

PERMIT TERM: **SEPT 1, 2017 THRU AUGUST 31, 2018**

YEAR TO DATE PUMPAGE THRU 2018 PERMIT TERM: 5,546,000 gallons

YEAR TO DATE RWA WATER THRU 2018 PERMIT TERM: 117,613,000 gallons

PERCENTAGE SURFACE WATER DURING PERMIT TERM 95.50%

CONDITION OF EQUIPMENT:

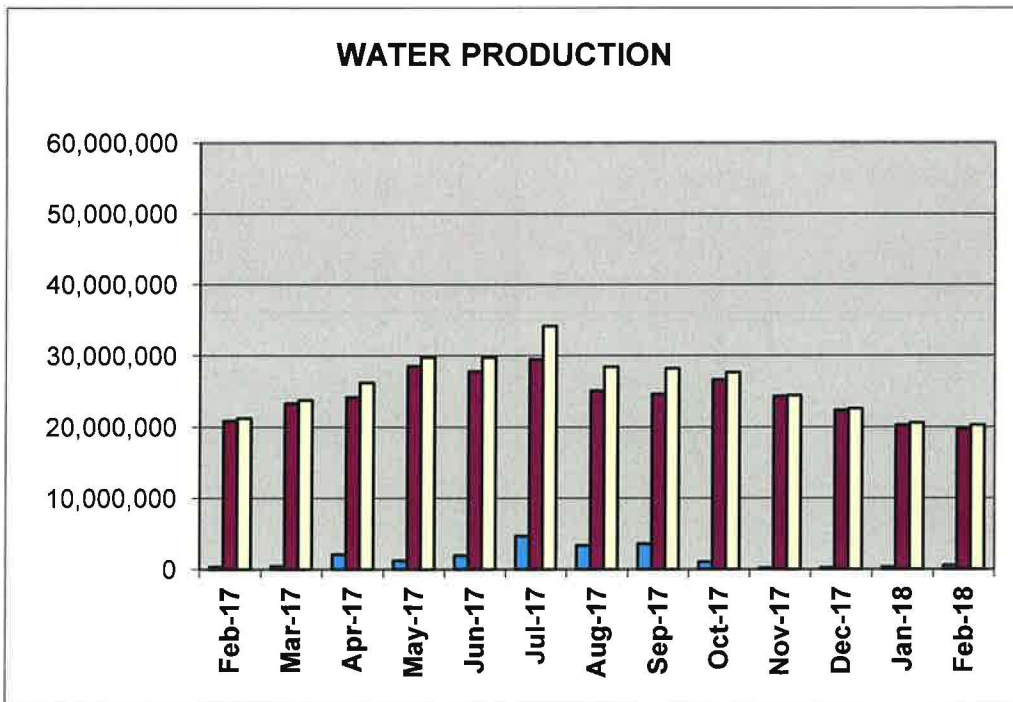
FUTURE ANTICIPATED PROJECTS:

Recoating project

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT #368

WATER PRODUCTION REPORT

MONTH/YEAR	PUMPAGE	NHCRWA	TOTAL
Feb-17	364,000	20,844,000	21,208,000
Mar-17	453,000	23,310,000	23,763,000
Apr-17	2,067,000	24,144,000	26,211,000
May-17	1,228,000	28,509,000	29,737,000
Jun-17	1,928,000	27,816,000	29,744,000
Jul-17	4,663,000	29,484,000	34,147,000
Aug-17	3,358,000	25,087,000	28,445,000
Sep-17	3,591,000	24,614,000	28,205,000
Oct-17	1,042,000	26,620,000	27,662,000
Nov-17	170,000	24,282,000	24,452,000
Dec-17	217,000	22,346,000	22,563,000
Jan-18	330,000	20,265,000	20,595,000
Feb-18	526,000	19,751,000	20,277,000



HARRIS COUNTY MUD #368
WASTEWATER TREATMENT PLANT
MONTHLY FACILITY REPORT

FEBRUARY 2018

FLOW (GPD)

Average Daily Flow: 747,000 GALLONS

Percent of Rated Capacity: 83%

Minimum Daily Flow: 402,000 GALLONS

Maximum Daily Flow: 1,388,000 GALLONS

TOTAL FLOW: 20,921,000 GALLONS

TPDES PERMIT NO.	12044-001
PERMIT EXPIRATION:	3/1/2018
PERMIT VIOLATIONS:	None

SOLIDS HANDLING DATE: _____ gallons

CONDITION OF EQUIPMENT: _____

FUTURE ANTICIPATED PROJECTS: _____

Account Name	Total previous 12 months	17-Jun	17-Jul	17-Aug	17-Sep	17-Oct	17-Nov	17-Dec	18-Jan	18-Feb	18-Mar	18-Apr	18-May	Total
Graceview Babbist Church	\$1,500	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
100		43	47	43	49	48	48	39	27	46				
Walgreens	\$1,200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
201		6	5	6	5	7	0	39	17	23				
Reach Unlimited (12335 White River)	\$1,500	\$200	\$200	\$350	\$200	\$200	\$200	\$200	\$200	\$200				\$1,950
300		64	17	50	21	21	22	17	23	35				
Houston Garden Center	\$1,200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
410		4	3	3	2	2	4	4	2	3				
Quick N Easy (Chevron)	\$1,200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
500		14	13	13	11	11	12	11	12	12				
Landmark Property (Strip Center w/ Subway)	\$2,950	\$600	\$200	\$3,500	\$600	\$200	\$200	\$200	\$200	\$200				\$5,900
510		94	48	160	87	36	45	23	6	1				
Canyon Cleaners	\$1,800	\$200	\$350	\$600	\$200	\$350	\$350	\$350	\$350	\$350				\$3,100
521		41	59	148	45	56	59	51	56	51				
Tower Plaza (Strip Center by Chevron)	\$1,200	\$200	\$350	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,950
600		40	50	33	16	17	19	18	19	38				
Regal Cinema Inc.	\$10,000	\$3,500	\$3,500	\$3,500	\$600	\$600	\$600	\$3,500	\$3,500	\$600				\$19,900
1222		174	195	199	80	119	101	152	269	104				
Khorville Elementary	\$3,000	\$350	\$200	\$200	\$350	\$600	\$600	\$600	\$200	\$600				\$3,700
140480		70	3	7	63	112	104	93	45	103				
Parkway Chevrolet	\$6,000	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$200				\$5,000
186910		144	126	133	93	123	126	119	91	0				
Kids World Day care	\$1,200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
187220		24	22	24	16	17	22	13	14	18				
Valero	\$1,200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
201330		27	33	35	27	28	31	27	26	23				
Barkway Pet Resort	\$3,500	\$350	\$600	\$600	\$600	\$600	\$200	\$200	\$600	\$600				\$4,350
202221		79	91	111	82	96	0	0	91	80				
Blackshear Elementary	\$11,200	\$600	\$200	\$350	\$3,500	\$3,500	\$3,500	\$600	\$600	\$3,500				\$16,350
202561		133	49	65	174	231	222	143	80	158				
Texas Roadhouse	\$6,000	\$3,500	\$600	\$3,500	\$600	\$3,500	\$3,500	\$3,500	\$3,500	\$600				\$22,800
202770		155	138	164	144	152	185	157	152	131				
Fred Haas Nissan	\$6,000	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600				\$5,400
203120		110	107	106	103	115	117	111	106	111				
Lacey Food Mart	\$1,200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,800
203141		21	12	15	18	15	15	18	16	10				
Bahama Bucks	\$1,350	\$200	\$350	\$200	\$200	\$200	\$200	\$200	\$200	\$200				\$1,950
207320		33	52	31	22	19	18	14	14	14				
HMT	\$1,500	\$200	\$200	\$350	\$200	\$200	\$200	\$200	\$200	\$200				\$1,950
207810		28	34	51	25	29	21	38	39	19				
Adriatic Café	\$1,100	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350				\$3,150
208151		53	66	77	73	55	59	60	72	65				
Parkway Lube Center										\$200				\$200
208710										10				
Totals	\$65,800	\$12,850	\$9,700	\$16,300	\$10,200	\$13,100	\$12,700	\$12,700	\$12,700	\$10,000	\$0	\$0	\$0	\$110,250

Code	Name	Location	#	NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	of Ex.	of Analysis	Type	
01092	Zinc, total [as Zn]	1 - Effluent Gross	0	--	Sample	=	0.255		26 - lb/d			=	0.055	=	0.067	19 - mg/L	0	01/07 - Weekly	24 - COMP24	
					Permit Req.		Req Mon DAILY AV		26 - lb/d			Req Mon DAILY AV		Req Mon DAILY MX	19 - mg/L	0	01/07 - Weekly	CP - COMPOS		
					Value NODI															
01105	Aluminum, total [as Al]	1 - Effluent Gross	0	--	Sample	<	0.218		26 - lb/d			<	0.053	=	0.12	19 - mg/L	0	01/07 - Weekly	GR - GRAB	
					Permit Req.		Req Mon DAILY AV		26 - lb/d			Req Mon DAILY AV		Req Mon DAILY MX	19 - mg/L	0	01/07 - Weekly	CP - COMPOS		
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.72	=	0.95	03 - MGD							0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	.9 DAILY AV		Req Mon DAILY MX	03 - MGD						0	99/99 - Continuous	TM - TOTALZ		
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample					=	1.05			=	2.46	19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Permit Req.					>=	1 MO MIN			<=	4 MO MAX	19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Value NODI															
X 51040	E. coli	1 - Effluent Gross	0	--	Sample					<	11			=	113	30 - MPN/100mL	0	01/07 - Weekly	GR - GRAB	
					Permit Req.								<=	63 DAILY AV	<=	200 DAILY MX	3Z - CFU/100mL	0	02/30 - Twice Per Month	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	37.9		26 - lb/d			<	9	=	21	19 - mg/L	0	01/07 - Weekly	24 - COMP24	
					Permit Req.	<=	75 DAILY AV		26 - lb/d			<=	10 DAILY AV	<=	25 DAILY MX	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter Code	Name	Monitoring Location	Field	Type	Description	Acknowledge
51040	E. coli	1 - Effluent Gross	Units	Soft	The selected units do not match the units specified by the permit for this parameter. The provided sample value(s) may be outside the permit limit. (Error Code: 3)	

Attachments

No attachments.

Report Last Saved By**HARRIS COUNTY MUD 368**

User: mplunkett@eaglewatermanagement.com
Name: Mike Plunkett
E-Mail: mplunkett@eaglewatermanagement.com

Date/Time: 2018-02-13 08:58 (Time Zone: -06:00)

Certification Statement

I certify under penalty of law that this submission was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are criminal penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. By entering my password and security question answer and pressing the Submit button, I agree that:

1. I am Mike Plunkett.
2. I have not violated any term in my Electronic Signature Agreement.
3. I am otherwise without any reason to believe that the confidentiality of my password has been compromised now or at any time prior to this submission.
4. I have the authority to submit these data on behalf of the listed facilities.
5. This action constitutes an electronic signature equivalent to my written signature.
6. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.

Submission Information

Name: Mike Plunkett
User: mplunkett@eaglewatermanagement.com
Submitter Telephone: 281-374-8989
Confirmation Code: 6fcf1679-9642-4e5d-88d2-7b8ea4de3184
Submitter Hashed Password: fffb1fe74103dc45b8650fe669a61e03d623a6ec1582fd243c8a538b029a9149
DMR Hash: 2d9b576045e93a148295b64bdb1c09597589bc1e7eb238bc16dc47b0537b6736
NetDMR Certificate Id: 4
Certificate Alias: netdmr uat sample certificate 2

Date/Time: 2018-02-13 08:58 (Time Zone: -06:00)
E-Mail: mplunkett@eaglewatermanagement.com
Submitter Ip: 50.240.243.62



March 1, 2018

Board of Directors
Harris County Municipal Utility District No. 368
c/o Johnson Petrov LLP
1001 McKinney, Suite 1000
Houston, Texas 77002-1223

Reference: District Engineer's Status Report, IDS Job No. 0456-001-MR

Members of the Board:

The status of the various projects in the District is as follows:

GENERAL DISTRICT MATTERS

1. Northern Point Drainage

The construction for the Extreme Event Swales to Serve Northern Point Subdivision is underway. The contractor is awaiting CenterPoint Energy to lower a gas line in one of the swale locations. Once the gas line is moved, the contractor will finish the swales within District property.

2. Hufsmith Kohrville Improvements

We are awaiting construction plans from Harris County. Once we receive the plans, we will review and send comments to Harris County's engineer.

3. Operations Committee Meeting

The next Operations Committee Meeting has not been scheduled.

WATER SUPPLY SYSTEM MATTERS

4. Water Quality Monitoring for Water Well Nos. 2, 3, 4, 5, and 6

The February 2018 laboratory test results for benzene, toluene, ethyl benzene, or xylene (BTEX) in Well No. 2, Well No. 3, Well No. 4, Well No. 5, and Well No. 6 are non-detect.

5. Water Plant Nos. 1 and 2

An orifice plate has been ordered to control flow between Water Plant No. 2 and Water Plant No. 1. EFS is completing the electrical modifications necessary to allow surface water to be transferred from Water Plant No. 2 to Water Plant No. 1.

6. Water Plant Rehabilitation

A preconstruction meeting was held February 5, 2018. Notice to proceed was issued February 19, 2018. The scheduled contract completion date is April 20, 2018.

7. TCEQ Compliance

We are preparing the final documents to send to TCEQ.

WASTEWATER TREATMENT SYSTEM MATTERS

8. Phase 3 Sanitary Sewer Rehab

The phase 3 point repairs are complete. We are working to obtain a proposal for the phase 4 sanitary sewer rehabilitation work.

9. Sandy Stream Sewer Capacity Evaluation: Upsize Required for Dungrove Tract

No new activity to report.

10. Lift Station Control Panel Replacements

The electrical engineer is awaiting information necessary to complete design. We are working with some equipment vendors to find a suitable product for the panels.

11. Wastewater Treatment Plant Rehabilitation

We are coordinating with the contractor to get the contracts executed. Once we have signed contracts, we will schedule a preconstruction meeting.

RESIDENTIAL AND COMMERCIAL DEVELOPMENT PROJECTS

12. Harris County Street Acceptance Status

All streets eligible for acceptance have been accepted by the County.

13. NorthPointe Center-Phase II (Santikos)

The developer is planning to develop the 11.24-acre site, which would include three restaurants and two retail centers. No new activity to report.

14. 136-Acre Finger Tract

No new activity to report.

15. 9.6-Acre Riverside Tract

The developer is working with the landowner to purchase land for commercial use, and there are no new updates on this tract.

16. Huffsmith Heights Tract

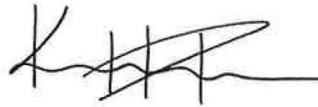
No new activity to report.

We will be glad to answer any questions the Board may have.

Respectfully,



Matthew Carpenter, P.E.



Kameron H. Pugh, E.I.T.

X:\0400\045600100 HCMUD 368 Gen Con\MR - DIST ENGR REPORTS\2018\ESR HCMUD 368 20180301.docx



ON-SITE PROTECTION INC.

14090 FM 2920 Rd, Ste G539 | Tomball, TX 77377
281-826-4060 | adunn@on-siteprotection.com | www.on-siteprotection.com

Estimate #106862

Sent on _____

Total \$15,326.00

RECIPIENT:

Harris County MUD No. 368

c/o Municipal Accounts & Consulting, L.P.
200 River Pointe, Suite 240
Conroe, TX 77304

SERVICE ADDRESS:

18102 Solomon Road Ext.
LS#5, SWPS#3, RW#6
Tomball, Texas 77375

SERVICE / PRODUCT	DESCRIPTION	QTY.	UNIT COST	TOTAL
LED Wall Pack		4	\$297.00	\$1,188.00
LED Shoebox Light	141w LED 17" Area Light and Arm Mount (400-525w HID Replace) LE-S17-6-141-MV-60-5-DB	8	\$732.00	\$5,856.00
LED Flood Light		1	\$520.00	\$520.00
Bucket Truck Service	\$75 / hour - capped at \$475 for day	2	\$475.00	\$950.00
Labor - Electrical Service	Electrical service installation	26	\$187.00	\$4,862.00
Misc supplies	Wiring, Consumables, Fasteners, etc.	13	\$150.00	\$1,950.00

A deposit of \$7,663.00 will be required to begin.

Total \$15,326.00

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____

**CERTIFICATE OF ORDER DECLARING UNOPPOSED CANDIDATES
ELECTED TO OFFICE AND CANCELING ELECTION**

COUNTY OF HARRIS §
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368 §

We the undersigned officers of the Board of Directors (the "Board") of **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368** (the "District") hereby certify as follows:

The Board convened in **regular session**, open to the public, on Thursday, March 1, 2018, at 6:30 p.m., at 25510 Tomball Parkway, Tomball, Texas, 77375, and the roll was called of the members of the Board, to-wit:

Roy P. Lackey	President
Tiffani C. Bishop	Vice President/Investment Officer
Sharon L. Cook	Secretary
Eric Daniel	Treasurer
Allison V. Dunn	Assistant Secretary

All members of the Board were present with the exception of Directors Bishop and Dunn, thus constituting a quorum. Whereupon other business, the following was transacted at such Meeting: A written

**ORDER DECLARING UNOPPOSED CANDIDATES ELECTED TO OFFICE AND
CANCELING ELECTION**

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 3 NOES: 0

A true, full and correct copy of the aforesaid Order adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Order has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Order; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board are duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of such Meeting, and that such Order would be introduced and considered for adoption at such meeting, and each of the officers and members consented, in advance, to the holding of such meeting for such purpose; and such Meeting was open to the public and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551 of the Texas Government Code and Section 49.063 of the Texas Water Code, as amended.

SIGNED this 1st day of March, 2018.


Secretary, Board of Directors
(DISTRICT SEAL) 898


President, Board of Directors

**ORDER DECLARING UNOPPOSED CANDIDATES
ELECTED TO OFFICE AND CANCELING ELECTION**

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368

§
§
§

WHEREAS, Johnson Petrov LLP, the Attorney and designated agent for Harris County Municipal Utility District No. 368 (the "District"), is the authority responsible for having the official ballot prepared for the District's May 5, 2018 Directors Election (the "Election"); and

WHEREAS, the filing deadline for placement on the ballot and the list of approved write-in candidates for the Election was 5:00 p.m. on February 20, 2018; and

WHEREAS, pursuant to the provisions of Section 2.052, Texas Election Code, as amended, Johnson Petrov LLP has certified in writing to the Board of Directors (the "Board") of the District that the candidates to be listed on the ballot for the election are unopposed; for example, only one candidate's name will appear on the ballot for each open position and no candidate's name will be placed on an approved list of write-in candidates for the office of director of the District; and

WHEREAS, pursuant to the provisions of Section 2.053, Texas Election Code, as amended, the Board of the District has the authority to declare unopposed candidates elected to office.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 368 THAT:

Section 1: The Board of the District hereby declares the following unopposed candidates to be elected to the office of director of the District:

Roy P. Lackey
Allison Dunn

Each candidate declared elected to office shall serve until the biennial directors election in the year 2018, or until his/her successor has been duly elected or appointed and has qualified.


Section 2: Each candidate declared elected to office under this Order shall enter into the duties of his/her office and shall begin to serve his/her term of office after May 5, 2018, and upon posting bond in the amount of \$10,000, taking the constitutional oath of office, and acceptance of the bond and oath of office by the District's Board.

Section 3: Pursuant to the provisions of Section 2.053(b), Texas Election Code, as amended, the Election shall not be held. A copy of this Order shall be posted on Election Day at each polling place that would have been used in the Election.

Section 4: The President and Secretary of the District's Board and Johnson Petrov LLP are hereby authorized and directed to take any action necessary to carry out the provisions of this Order.

[EXECUTION PAGE FOLLOWS]

WITNESS OUR HANDS AND THE SEAL OF THE DISTRICT this 1st day of March,
2018.



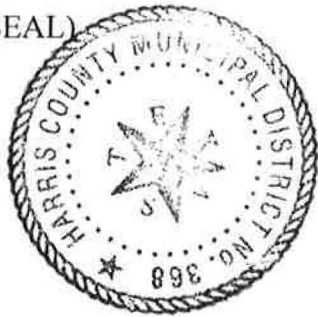
President, Board of Directors

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)



CERTIFICATE REGARDING UNOPPOSED CANDIDATES

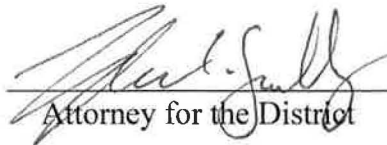
Johnson Petrov LLP, the Attorney and designated agent for Harris County Municipal Utility District No. 368 (the "District") of Harris County, Texas and the authority responsible for having the official ballot prepared for the District's May 5, 2018 Directors Election (the "Election"), does hereby certify that the candidates to be listed on the ballot for the Election are unopposed; for example, only one candidate's name will appear on the ballot for each open position and no candidate's name will be placed on an approved list of write-in candidates for the office of director of the District.

This certification is made pursuant to the requirements of Section 2.052, Texas Election Code, as amended, to enable the Board of the District to adopt, in its discretion, the Order Declaring Each Unopposed Candidate Elected to Office under the provisions of Section 2.053, Texas Election Code, as amended.

EXECUTED this 1th day of March, 2018.

JOHNSON PETROV LLP

By:


Attorney for the District